



ENGINEERING
EDUCATION
AUSTRALIA

Professional Year in Engineering

Withdrawal Request

Student Details			
First Name			
Surname			
Phone No.		Email	
Withdrawal Request			
Professional Year Partner (please tick)	Navitas	Monash Professional Pathways	Yorke Institute
Reason for withdrawal (****Please provide supporting documentation/evidence for review****)			
Declaration Checklist			
<p>I understand that I am not eligible for a refund of any fees paid once the program has commenced.</p> <p>I acknowledge that I am responsible for ensuring all fees are paid in full, including any instalments that have not yet been met.</p> <p>I acknowledge that failure to make payment on outstanding invoices will result in the referral of my account to a debt collection agency, for which I am responsible for additional fees incurred.</p> <p>I acknowledge that EEA fulfilled all its requirements as per the terms and conditions of my enrolment.</p> <p>I acknowledge that I have withdrawn from the program due to personal reasons which prohibit me from meeting the standards required to complete the course.</p> <p>I have attached supporting documentation (eg. Medical certificate, redundancy notice or letter from employer advising loss of job).</p>			
Signed			
Print name			
Date			
Note: Once your withdrawal has been approved by Engineering Education Australia, you will receive an email confirmation from our Professional Year team.			

Engineering Education Australia Pty Ltd

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