



## Professional Year Program – Deferral Request

Date of Application:

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Participant Full Name:

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Participant Email Address:

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Participant Phone Number:

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|--------------------------|--|---------------------------|--|
| <b>Current Provider:</b> |  |                           |  |
| <b>Location:</b>         |  | <b>Cohort/start date:</b> |  |

### Deferral Request:

From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_

Absent for: \_\_\_\_\_ days/weeks \*Leave will not be granted for longer than 3 months

### Reason for deferral:

(\*\*\*Please submit evidence with your request. Eg. medical certificate/flight itinerary/letter from employer\*\*\*)

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#### Administration Fee: \$150.00 (GST inclusive)

You will be invoiced upon submission of this request, and your request will not be approved until payment to Engineering Education Australia has been confirmed. **Student must not have any outstanding payments with EEA in order for Deferral Request to be approved.**

Please note, it is your responsibility to ensure this leave does not affect your current Visa. For any queries regarding your Visa conditions or requirements please seek guidance from the Department of immigration and Border Protection.

Participant signature: \_\_\_\_\_

|                       |  |                     |  |
|-----------------------|--|---------------------|--|
| Provider to complete: |  |                     |  |
| New cohort (?):       |  | Makeup classes: (?) |  |